|  |
| --- |
| **Notes for completing the Application Form**   * Note that this form is for EXISTING professional members of the Nuclear Institute who wish to seek registration as a Registered Environmental Technician * Ensure all sections are fully completed. * Enclose A4 photocopies of all relevant documents including CPD Submission, current CV and any relevant Certificates. * Please refer to the [Application Guidance](https://www.nuclearinst.com/write/MediaUploads/416_MG1_Guidance_for_Applicants_Completing_MF1.docx) |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Personal and Employment Details** | | | | | | | | | | | | | | | | |
| Title |  | Surname | |  | | | | Forename | | | | |  | | | |
| Home Address |  | | | | | | | | | | | | | | | |
| Town/County |  | | | | | | | Postcode | | | | | |  | | |
| Telephone |  | | | | Mobile | | |  | | | | | | | | |
| Personal Email |  | | | | Second Email | | | | | |  | | | | | |
| Demographic Information | Date of Birth (DD/MM/YYYY) | | | | Gender | | | Male | | | | Female | | | | Other |
|  | | | |  | | | |  | | | |  |
| Current Employer |  | | | | Job Title | |  | | | | | | | | | |
| Employers address |  | | | | Date appointed | | | |  | | | | | | | |
| Existing NI Membership | Membership Grade | | Associate | | |  | | | | Affiliate | | | | |  | |
| Membership ID (if known) | | | | |  | | | | | | | | | | |

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Academic Attainment and Professional Development** | | | | | | | | | | | |
| **Other Professional Registrations**  Please enclose copies of certificates or, alternatively, a letter of confirmation of your membership from other bodies. | | | | | | | | | | | |
| **Professional Body** | | | **Grade/Registration** | | | | | **Registration ID** | | | **Year Achieved** |
|  | | |  | | | | |  | | |  |
|  | | |  | | | | |  | | |  |
| **Qualifications** | | | | | | | | | | | |
| **Award** | **Education Establishment** | | | | | **Date Completed** | | | | **Length of course (years)** | |
|  |  | | | | |  | | | |  | |
|  |  | | | | |  | | | |  | |
| **Apprenticeships and Graduate Schemes** | | | | | | | | | | | |
| **Program Title** | | **Dates** | | | **Course Type** | | **Employer** | | | | |
|  | |  | | |  | |  | | | | |
|  | |  | | |  | |  | | | | |
| **Significant Additional Training** | | | | | | | | | | | |
| Evidence of Initial Professional Development (IPD) and significant additional training courses or periods of study not included above. | | | | | | | | | | | |
| **Discipline Specific** | | | | | | | | | | | |
| **Organisation** | | | | **Course** | | | | | **Date Completed** | | |
|  | | | |  | | | | |  | | |
|  | | | |  | | | | |  | | |
|  | | | |  | | | | |  | | |
| **Nuclear/Environmental Sector Specific** | | | | | | | | | | | |
|  | | | |  | | | | |  | | |
|  | | | |  | | | | |  | | |
|  | | | |  | | | | |  | | |
| Continuous Professional Development (CPD) Record (last 2 years) and next 12 months PDP | | | | | | | | | | | |
| Please attach your evidence of the last two years Continuing Professional Development on a separate sheet, please note that you will be required to maintain records of your CPD to maintain your membership and registration. For more information about the NI’s policy on Continuing Professional Development, [click here](http://www.nuclearinst.com/Continuing-Professional-Development-CPD)  In addition, please outline your intentions for the next 12 months regarding your professional development plan. | | | | | | | | | | | |

|  |
| --- |
| **Employment Details (attach separately)** |
| Attach separately your full current Curriculum Vitae and Organisational Chart (including your role).  Ensure that this summarises your responsibilities and achievements over the last 5 years/3 roles. |

|  |
| --- |
| **Notes for completing the Competence and Commitment Report** |
| This section of the form is designed to demonstrate that you have acquired the necessary competences and commitment levels required for Registered Environmental Technician (REnvTech).  What do we mean by ‘Competence’?  Professional competence combines knowledge, understanding, skills and values. It’s about performing tasks correctly, safely, effectively and consistently.  Please complete each section in full; you should not refer to any other document. This form must be totally free standing as it is the only document used in your registration assessment. As general guidance you will need about 2000 to 2500 words in total, shared equally between the 5 sections.  Ensure that it is verified by people familiar with your work, who do not have to be the proposer of the applicant. If the experience described covers more than one employment, then each section should be initialled by someone familiar with it and all should sign at the end.  Please read the Nuclear Institute’s [Code of Conduct](https://www.nuclearinst.com/write/MediaUploads/Policy_2_Code_of_Conduct_(002).pdf) |

|  |
| --- |
| **Competence and Commitment Report** |
| **Section A: Application of Knowledge and Understanding of the Environment to further the aims of sustainability.** |
| A1. How have you shown underpinning knowledge of sustainability principles in relation to the environment?  A2. How have you applied environmental knowledge and principles in pursuit of sustainable environmental management?  A3. How do you analyse and evaluate problems from an environmental perspective and develop practical sustainable solutions? |
|  |
| **Section B: Actively support sustainable management of the environment** |
| B1. How do you work reliably and autonomously, within defined parameters, to the appropriate codes of practice serving as an example to others?  B2. How do you implement and adhere to a strategic environmental approach?  B3. How do you determine, allocate and supervise tasks? |
|  |
| **Section C: Effective communication and interpersonal skills.** |
| C1. How do you communicate the environmental case, confidently, clearly and competently?  C2. How do you demonstrate the ability to liaise with, negotiate with, handle conflict and inform others, in individual and/or group environments? |
|  |
| **Section D: Demonstrate a personal commitment to professional standards, recognising obligations to society, the profession and the environment.** |
| D1. How have you promoted and advanced a sustainable and resilient approach to environmental damage and improvement?  D2. How have you taken responsibility for personal development and worked towards and secured change and improvements for a sustainable future?  D3. How have you demonstrated an understanding of environmental ethical dilemmas?  D4. How do you comply with relevant codes of conduct and practice? |
|  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Registered Environmental Technician Undertaking** | | | |
| As a Registered Environmental Technician, I will:   * Act in accordance with the best principles for the mitigation of environmental harm and the enhancement of environmental quality; * Strive to ensure that the uses of natural resources are fair and sustainable, taking account of the needs of a diverse society; * Use my skills and experience to serve the needs of the environment and society; * Serve as an example to others for responsible environmental behaviour; * Not engage in conduct involving dishonesty, fraud, misrepresentation or discrimination; and * Commit to maintaining my personal professional competence and strive to uphold the integrity and competence of my profession. * I confirm I have at least the equivalent of two years’ fulltime relevant work-based practice | | | |
| Applicant’s Signature |  | Date |  |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Proposer Requirement** | | | | | | | | | | | | | | | | | | | |
| * As a Proposer you should have known the Applicant for at least one year. * Ideally you should be a Professional Member of the Nuclear Institute or another Professional Body and should be at or above the Membership and/or Registration grade applied for. * In signing this form, you are declaring that you consider the applicant suitable for registration with the Society for the Environment as a Registered Environmental Technician. | | | | | | | | | | | | | | | | | | | |
| **Proposer Details** | | | | | | | | | | | | | | | | | | | |
| Are you of equal or above grade and/or registration? | | | | | | | | | | | | Yes | |  | | No | | |  |
| How long have you known the applicant? | | | | | | | | | | | |  | | | | | | | |
| Title |  | | Surname | |  | | | | | Forename | | | | |  | | | | |
| Home Address |  | | | | | | | | | | | | | | | | | | |
| Town |  | | County | | | |  | | | | Postcode | | | | | |  | | |
| Email |  | | | | | | | | | | | | | | | | | | |
| Employer |  | | | | | | Position | |  | | | | | | | | | | |
| Professional Qualification | | | |  | | | | | | | | | | | | | | | |
| Member of Professional Institute or Body | | | | | |  | | | | | | | | | | | | | |
| Proposer’s Signature | |  | | | | | |  | | | | | Date | | | | |  | |

|  |  |  |  |
| --- | --- | --- | --- |
| **Current Line Manager/Verifier statement** | | | |
| The nuclear institute require the statements to be verified by a suitable person, preferably a Line Manager. Please provide the details below for your Line Manager.  Where you work without a line manager, please provide the details of an individual who can verify the statements you make in your application.  Please ensure the line manager / verifier initials against those statements they are able to confirm.  Note: We reserve the right to contact your Line Manager / Verifier to confirm the details provided within your application. | | | |
| Name |  | Signature |  |
| Company |  | Job Title |  |
| Direct Telephone |  | Work Email |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Undertaking** | | | | |
| I, the undersigned applicant, certify that the information provided here is true, and do hereby agree that in the event of my election I shall be governed during my membership by the Articles of the Nuclear Institute and the Society for the Environment, as they are now formed or as they may hereafter be altered, including the NI and SocEnv codes of conduct.  I accept as final and binding the decisions of the Board of Trustees and will promote the objects of the Institute as far as may be in my power.  On resignation, of which 6 months’ notice shall be given, I promise to pay all dues, cease describing myself as a member and return my membership certificate. I understand that the information contained in this form will be processed in accordance with the data protection principles in the 1998 Data Protection Act.  I also commit to continuing my professional development: I agree to maintain a record of my Continuing Professional Development and will submit this on request by the Nuclear Institute within 3 months of such a request. | | | | |
|  | Tick this box to opt in of online Registers | | | |
|  | Tick this box to opt in of all publicity of successful membership and/or registration | | | |
| Applicant’s Signature | |  | Date |  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Checklist** | | | | | | |
| Please submit a hard and soft copy of your application and supporting documents. Before sending the information, please use the check list below to ensure that you have enclosed all the information requested and that you have completed, signed and dated the form. Please send an electronic version of your application to [membership@nuclearinst.com](mailto:membership@nuclearinst.com) | | | | | | |
|  | Completed Membership Application form for Registered Environmental Technician. | | | | | |
|  | Applicant signature and date |  | Verifier and Proposer signatures | | | |
|  | Application Fee Paid Online  (Please tick method and date) | Website | |  | BACS |  |
|  | Application Fee: Note: All applicants will be contacted for payment once your application has been received. | | | | | |
| **Documents Attached** | | | | | | |
|  | Full Curriculum Vitae (CV) |  | Organisation chart for current position | | | |
|  | Copies of relevant certificates  (Signed by Proposer/Referee) |  | Last 2 years CPD Submission with plan for the next 12 months | | | |
|  | If you wish to pay by [Direct Debit](https://www.nuclearinst.com/write/MediaUploads/Membership%20Docs/2013-Direct_Debit_Mandate_Form.pdf), please attach the form with your application. | | | | | |