

# Annual General Meeting

## Central England Branch of the Nuclear Institute

### Meeting Report

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**Date:** 26 May 2016 17:00

**Meeting at:** Park Place Brasserie, Unit 5c, Milton Park, Abingdon, OX14 4RR

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#### **1. Introduction**

The meeting was opened and attendees introduced by the Branch Chairman.

#### **2. Branch Chairman's Report**

The report [1] provided by the Branch Chairman was discussed.

#### **3. Branch Treasurer's Report**

The report [2] provided by the Branch Treasurer was discussed.

#### **4. Branch Secretary's Report**

The report [3] provided by the Branch Secretary was discussed.

#### **5. Election of Officers:**

##### **a. Branch Chairman**

Mehdi Askarieh was proposed by one member\* and seconded by another\*.

No other applications for the position were made.

Mehdi Askarieh was elected as Branch Chairman for the next 12 months.

##### **b. Branch Treasurer**

Therese Kehoe was proposed by one member\* and seconded by another\*.

No other applications for the position were made.

Therese Kehoe was elected as Branch Treasurer for the next 12 months.

### c. Branch Secretary

David Nixon was proposed by one member\* and seconded by another\*.

No other applications for the position were made.

David Nixon was elected as Branch Secretary for the next 12 months.

### 6. AOB

No other business was raised.

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Report produced by:

**Dr David Nixon**

Nuclear Institute Central England Branch  
Secretary

T +44(0)1635 280 322

M +44(0)7914 010 231

E secretary.centralengland:@nuclearinst.com

Report approved by:

**Dr Mehdi Askarieh**

Nuclear Institute Central England Branch  
Chairman

T +44(0)1635 280 322

M +44(0)7914 010 231

E mehdi.askarieh@hotmail.com

\* Details of members can be provided if required.

Report details:

- [1] Mehdi Askarieh, *Annual General Meeting; Central England Branch of the Nuclear Institute, Chairman's Report*, 26 May 2016
- [2] Therese Kehoe, *Annual General Meeting; Central England Branch of the Nuclear Institute, Report from Treasurer*, 26 May 2016
- [3] David Nixon, *Annual General Meeting; Central England Branch of the Nuclear Institute, Report from Secretary*, 26 May 2016

# Annual General Meeting

## Central England Branch of the Nuclear Institute

### Report from Chairman

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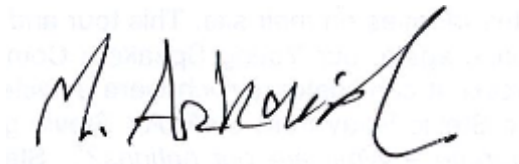
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1. The Central England Branch of the Nuclear Institute (NI) enjoyed an excellent lectures/events programme during 2015/16 with the venue for lectures mainly being our regular venue at Milton Park in Abingdon, local to the Harwell site (previous UKAEA research site). One such a lecture on *'The Dismantling of Redundant Nuclear-Powered Submarines'* achieved an attendance of more than 40 members/non-members. Our next lecture (in June) will be at Oxford Technologies at Abingdon and this will be preceded by a tour of the facilities on their site. This tour and lecture will be able to accommodate up to 40 people. Once again, our Young Speakers Competition proved to be a popular event and attracted five excellent candidates (which were selected from over 10 applicants). The first prize was awarded to Stevie Wray from UKAEA. Stevie gave an excellent presentation titled *'Grid Scale Energy Storage – What are our options?'*. Stevie will represent CEB at National Grand Speakers Final in Manchester on 29 September 2016.
2. The levels of Membership and in particular the growth of membership in all grades remains an area of concern for the NI. This issue has been highlighted at each monthly lecture asking non-member attendees to consider joining the NI. Early next month (7<sup>th</sup> June), a Special Branch Committee Meeting will be held to discuss this issue. This meeting will be attended by the NI's Chief Executive, John Warden, to share with members the current strategic direction of the NI; describing Institute's 2016-2020 Strategy, which is to increase membership to 7,000 by the year 2020. I would like to thank Central England Branch Committee members who diligently considered and commented on the early drafts of the Strategy Document.
3. To better co-ordinate Branch activities in recruiting and maintaining members, a Branch Subgroup focussing on increasing membership has been formed to implement the NI 2016-2020 Strategy in Central England Branch's catchment area. It is hoped that this Membership Subgroup would work closely with the NI Membership Officer and Central Office staff in implementing the NI Strategy. I would like to take this opportunity to urge members (and non-members) to use the Branch activities to seek help and advice on all aspects of membership and I am very keen to make this a feature of every meeting.

4. The Branch Annual Dinner in October last year was an excellent event. This was attended by more than 90 guests from industry and academia. The keynote speaker at the dinner was the NI's Chief Executive, John Warden, and our after-dinner speaker was the NIA's outgoing Chief Executive, Keith Parker. The Branch Annual Dinner raised more than £3,500 for the NI Charity. It also raised about £1,200 at its charity raffle competition. This was donated to Sobell House, an Oxfordshire-based charity caring for terminally ill patients. The Oxford Spires Four Pillars Hotel (last year's venue) has been booked for the **13<sup>th</sup> October 2016** to host this year's Branch Annual Dinner. The success of the annual dinner provides an essential source of funding for the NI. Please consider attending the event and raise awareness of it within your organisations.
5. The Nuclear Institute is, of course, now well established but there is still a lot of work to do, particularly at Branch level, to ensure that the NI provides an excellent service to its members. In my capacity as a member of 'Strategy Development Group' of the NI, I have been working together with trustees to develop the NI forward strategy. Our aim is to ensure growing membership and that membership of the NI provides the '*Nuclear Delta*' which other professional bodies cannot provide.
6. I would like to thank the Branch Committee for their excellent work.
7. Finally, my personal thanks go out to members for supporting Branch activities throughout the year. Please do not hesitate to contact me directly should you have any comments regarding Branch activities or indeed if you would like to join the Branch Committee.



**Dr Mehdi Askarieh**

Chairman of the Nuclear Institute Central England Branch

T +44(0)1235 770 987

M +44(0)7557 732 553

E [mehdi.askarieh@hotmail.co.uk](mailto:mehdi.askarieh@hotmail.co.uk)

**Branch Committee Members**

|                        |                          |
|------------------------|--------------------------|
| Mehdi Askarieh         | (Chairman)               |
| Therese Kehoe          | (Treasurer)              |
| David Nixon            | (Secretary)              |
| Dick Francis           | (Education and Training) |
| John Williams          | (Lecture Co-ordinator)   |
| David Murray           | (Events)                 |
| Kevin Langley          | (Events Adviser)         |
| Miguel Woolley-Cardoso | (YGN)                    |
| Antonio Guida          | (Membership)             |
| Roy Manning            | (ex-Trustee)             |

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## Central England Branch of the Nuclear Institute

### Report from Treasurer

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Expenditure statement for year to 31 December 2015 shown below.

#### EXPENDITURE SUMMARY

|                                  | Full Year      | Full Year      | Variance     |
|----------------------------------|----------------|----------------|--------------|
|                                  | Budget         | Actual         |              |
|                                  | £              | £              | £            |
| YGN Speakers competition prizes  | (600)          | (600)          | -            |
| Meeting & Lecture Expenses       | (2,840)        | (2,355)        | 485          |
| Education & Training Initiatives | (3,000)        | -              | 3,000        |
|                                  |                |                |              |
| <b>Net Expenditure</b>           | <b>(6,440)</b> | <b>(2,955)</b> | <b>3,485</b> |

The underspend in the year primarily reflects the Education and Training budget, £3,000, that was not used.

**Therese Kehoe**

Nuclear Institute Central England Branch Treasurer

# Annual General Meeting

Central England Branch of the Nuclear Institute

## Report from Secretary

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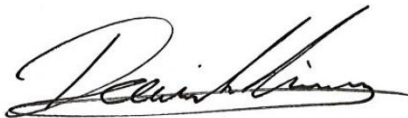
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### Activities carried out since taking position in December 2015:

1. Produced and distributed lecture flyers (including production of new design)
2. Maintain system to record (and limit) attendees to events
3. Arrange Young Speakers Competition 2016
4. Arranged Committee meetings
5. Record minutes from Committee meeting
6. Arrange Membership subgroup meetings
7. Manage action points from meetings
8. Developed and maintained website content (lectures are now shown)
9. Set up email address for Central England Branch Secretary
10. Promote Central England Branch through LinkedIn profile.



**Dr David Nixon**

Nuclear Institute Central England Branch Secretary

T +44(0)1635 280 322

M +44(0)7914 010 231

E [secretary.centralengland@nuclearinst.com](mailto:secretary.centralengland@nuclearinst.com)