









# NUCLEAR INSTITUTE NORTH WEST BRANCH ANNUAL DINNER 2018 BOOKING FORM

Please complete and save this form and return it via email to events@nuclearinst.com

If you have any issues with completing the form or saving the file, you may need to print the form out and complete it by hand, returning it via post to

Events Registration, NI Enterprises Ltd CK International House 1-6 Yarmouth Place London W1J 7BU

or fax it to +44 (0) 203 475 4708

Tickets for the 2018 dinner include: a welcome drink for each attendee at the drinks reception preceding the dinner, a small allocation of wine on each dinner table, a 3 course meal, and after dinner entertainment.

## **INDIVIDUAL TICKETS**

TICKET TYPE	PRICE PER TICKET		QUANTITY	TOTAL COST
Individual NI member	£117.00 + £23.40 VAT	£140.40		
Individual non-member	£130.00 + £26.00 VAT	£156.00		
Individual NI corporate member	£120.00 + £24.00 VAT	£144.00		
			TOTAL	

## **TABLE OF 10**

TICKET TYPE	PRICE PER TICKET		QUANTITY	TOTAL COST
NI corporate member table	£1200.00 + £240.00 VAT	£1440.00		
Non-member table	£1300.00 + £260.00 VAT	£1560.00		
NiA member	£1250.00 + £250.00 VAT	£1500.00		
			TOTAL	
			NET	
			VAT	
		SPONSOR D	ISCOUNT	

**GRAND TOTAL** 

#### REGISTRATION

Title	Mr	Mrs	Miss	Other		Please indicate method	od of payment
Name						Cheque	Credit Card
Company							
Address						<b>Cheque</b> Cheques to be in Ster	ling (f) and m
Town/City						Official Control of the control of t	iiig (L) and iii
Postcode						Credit Card	
Country						Amount to Charge	
Phone						Card Type	Visa
Email						Card Number	
						Valid From	
Special Requirements (Dietary or Access)				Expiry Date			
						Name and address at	which the car
How did you	hear abou	t this event?					
Direct M	ail	il NI Website NI		NI NW	Branch Social Media		
Colleagu	ıe	Other				Postcode	

Please read the information listed below as each booking is subject to the NI's standard terms and conditions:

If you would like further information on private pre-dinner hospitality suites,

Conditions of booking

N.I. Enterprises Ltd is a commercial division of the Nuclear Institute. It is a company limited by guarantee registered in England No. 6769477 registered office: CK International House, 1-6 Yarmouth Place, Mayfair, London, W1J 7BU.

By completing and submitting to us your booking request, you are confirming your agreement to these terms & conditions. For the purposes of clarification, the contracting parties shall be N.I. Enterprises Ltd (as the provider of conference/seminar) and either you or your employing organisation (as the recipient of the services).

Completed application forms should be returned to the address above, along with the correct payment. Bookings for our events can also be made via email or through our website. We prefer payment by credit or debit card at time of booking. In case this is not possible for you, we are happy to arrange an invoice. Please do note that invoices are payable within 21 days from date of invoice, and all payments for events must be received prior to the event or we reserve the right to refuse entry. In case you register at short notice (less than 21 days in advance), we will require payment by credit or debit card only to secure your place. Attendance at the event will only be confirmed on receipt of the full balance.

Cancellation, postponement and substitution policy

Cancellations of all events, as well as any other changes that affect the participant's attendance, should be received in writing, preferably via email to events@nuclearinst.com. For a refund (minus £30 + VAT admin charge), cancellations must be received at least 30 days prior to the event. Replacement delegates are welcome at any time. N.I. Enterprises Ltd reserves the right to cancel any event. In this case, the full fee will be refunded. In the event that N.I. Enterprises Ltd postpones an event for any reason and the delegate is unable or unwilling to attend on the rescheduled date, you will receive a full refund of the fee paid. The N.I. Enterprises Ltd is not responsible for any loss or damage as a result of a substitution, alteration or cancellation/postponement of an event.

Please note that while speakers and topics were confirmed at the time of publishing, circumstances beyond the control of the organisers may necessitate substitutions, alterations or cancellations of the speakers and/or topics. As such, the N.I. Enterprises Ltd reserves the right to alter or modify the advertised speakers and/or topics if necessary without any liability to you whatsoever. Any substitutions or alterations will be updated on our web page as soon as possible. Liability

The organisers do not accept liability for any injuries or losses of any nature incurred by delegates and /or accompanying persons, nor for loss or damage to their luggage and/or personal belongings.

#### **PAYMENT DETAILS**

Cheque	Credit Card	BACS	
<b>Cheque</b> Cheques to be in Sterlin	ng (£) and mad	e payable to 'N.I. E	Enterprises Ltd'
Credit Card			
Amount to Charge			
Card Type	Visa	Mastercard	Diners Club and AmEx are NOT accepted
Card Number			·
Valid From			
Expiry Date			
Name and address at w	hich the card i	s registered:	
Postcode			
Telephone			
Signature			
Auth. Code (Office Use Only)			
Obtained by			

### **BACS Transfers**

BACS Transfers can be made to: N.I. Enterprises Ltd, Natwest Bank Sort Code: 60-40-05 Account No: 3221 7722 IBAN No: GB32NWBK60400532217722

## Invoice Details (UK Delegates Only)

Delegates wishing to be invoiced must provide and order number. If your company does not use order numbers, please enclose a formal request for invoicing on your company's letterhead.

Order Number	
Contact Name	
Address	
Postcode	
Phone	
Fax	
Contact Email	

Invoices are payable on receipt and no alterations to these terms will be accepted.

#### **Overseas Delegates**

Please note overseas delegates are required to pay via credit card, BACS or Banker's Draft. A copy of the draft must accompany this form. It is the delegate's responsibility to pay bank charges.