**Nuclear Institute Annual General Meeting**

1700 2nd December 2015

at the Royal Society for the encouragement of Arts, Manufactures and Commerce, 8 John Adam St, London

**Minutes**

1. The President opened the meeting at 1705. Thirteen Members were present (see below). The Meeting was quorate.

2. RAdm Tim Chittenden, President, welcomed the Members to the AGM and gave a review of the year. The powerpoint presentation is attached.

3. The 2014 NI Group and NI Enterprises Ltd accounts were laid before the meeting and the AGM formally adopted the accounts.

4. The President and CEO outlined the proposed integration into the NI of the Women in Nuclear UK chapter: around 900 WiN members would transfer to the NI member database on 1st February 2016 with free Associate (Learned) Member status for 2016 only. The Meeting endorsed the integration proposal.

5. The CEO briefed the Meeting that, following a competition between four candidates, Kingston Smith LLP had won the competition and had been recommended for re-appointment as Auditors by the Audit Committee and Board of Trustees. The AGM approved the re-appointment.

6. Mr Alastair Laird proposed a motion that Mr Neil Thomson, Vice-President, take over as President of the Nuclear Institute from RAdm Tim Chittenden with effect from 1st January 2016. The motion was seconded by Dr Mehdi Askarieh. The motion was unanimously approved by the Members present.

7. Mr Clive Smith proposed a motion that Mr Jas Jalaf be co-opted on to the Board of Trustees and to become Chair of the Audit Committee with effect from 1st January 2016. The motion was seconded by Mr Neil Thomson. The motion was unanimously approved by the Members present.

8. Mr John Warden proposed a motion that Ms Miranda Kirschel, Chair, Women in Nuclear UK, be co-opted on to the Board of Trustees with effect from 1st January 2016. The motion was seconded by Mr Mark Lyons. The motion was unanimously approved by the Members present.

9. On behalf of the Trustees, the President offered thanks to Mr Norman Harrison, Mr Roy Manning and Mr Chris Williams who were stepping down as Trustees after completion of their second three-year term. Dr Ali Tehrani also offered thanks to Chris Williams on behalf of the North West Branch.

10. Following the above changes in Trustees, there are now eleven Trustees on the Board. The Articles of the Nuclear Institute allow for up to fifteen Trustees. It is customary to keep one spare place in case a particular skill is required to be co-opted onto on the Board at short notice. The CEO was directed by the Meeting to arrange an election process amongst the Membership in early 2016 for two or three of the vacancies.

11. The President offered thanks to all volunteers, members and experts who had supported the Nuclear Institute over the past year.

12. Iain Gray had tabled some questions, two of which were regarding the proceeds of sale of Allen House. These, and the answers, are contained in the attached presentation.

13. There was no other business. The President closed the meeting at 1745.

Members present:

RAdm Tim Chittenden President & Chair

Mr Neil Thomson Vice President

Mr Clive Smith Trustee

Mr Paul Diggle Member

Mr Dave Whitworth Member

Mr Alastair Laird Trustee

Mr Chris Williams Trustee

Mr Jonathan Scott Member

Mr Suksun Hutangkabodee Member

Dr Ali Tehrani Trustee (by phone)

Dr Mehdi Askarieh Member

Mr Mark Lyons Trustee

Mr John Warden Member & CEO