



The Nuclear Institute Central England Branch

Annual Dinner 2017 Booking Form

Annual Dinner 2017

12 October 2017

Oxford Spires Hotel, Abingdon Road, Oxford, OX1 4PS

Registration is open until 5 October 2017

The Nuclear Institute Central England Branch is pleased to announce that CEB Annual Dinner in 2017 will be held at the Oxford Spires Hotel on 12 October 2017 at 19:30 with drinks reception commencing at 18:30 at the same venue.

After dinner speech by The Right Honourable Charles Hendry

The Nuclear Institute Central England Branch **Annual Dinner 2017**

Please complete and return booking form either via email to: events@nuclearinst.com or by post to:
Events Registration, N.I. Enterprises Ltd, CK International House, 1-6 Yarmouth Place, Mayfair, London W1J 7BU.
For registration enquiries call: **+44 (0) 20 3475 4701** or email events@nuclearinst.com

Event Details:

Following the resounding success of last year, The Nuclear Institute Central England Branch is pleased to announce that its Annual Dinner in 2017 will be held at the Oxford Spires Hotel on 12 October 2017 at 19:30, with drinks reception commencing at 18:30 at the same venue.

The event is likely to be attended by around 150 delegates representing a large proportion of the UK nuclear industry. The Right Honourable Charles Hendry has kindly agreed to present the after-dinner speech. Charles Hendry has been the longest-serving energy spokesman for the Conservative Party, holding the portfolio for seven years, including two and half years in Government as Energy Minister. In office, Charles led on the work to make the UK a serious nuclear nation once again.

The dinner provides an excellent networking opportunity with some of the leading champions and key representatives of the industry.

Dress Code: Black Tie Optional

Sponsorship opportunities are also available (see details below) and will be allocated on a First Come First Served basis. To book a table at the dinner, please complete the registration form and return it to events@nuclearinst.com or fax to **+44 (0) 20 3475 4708**.

Hotel suites and wines can be ordered directly with the hotel.
Please get in touch with: Oxford Spires Hotel,
E-mail: spiresconference@oxfordspireshotel.co.uk
Tel: **+44 (0) 1865 324 324** (please quote NI CEB Dinner when booking).

40 x rooms are held for guests to call and book at special price of £145.00 bed and breakfast per room per night based on single occupancy. This special arrangement is honoured until Thursday 14th September 2017. Any rooms booked after this date will be subject to best available rate at the time of booking. Please quote NI CEB Dinner when booking.

Registrations must be received by **5 October 2017**

Venue:

The dinner is being held at Oxford Spires Hotel, Abingdon Road, Oxford, OX1 4PS

Accommodation:

The cost of accommodation will be borne by the delegates.

Delegates are responsible for making their own reservations.

Sponsorship Packages:

The benefits in each category reflect the level of financial commitment. Please register your interest by completing the registration form accordingly. The logo of companies that will book one or more corporate tables of 10 will be included in the table plan (approximately 100cm x 50cm) which will be displayed during the event.

Major Sponsor (Exclusive)

- Acknowledgement from the Chairman during the dinner and on the table plan.
- Company logo/banner placed within the dinner room (banner to be provided by the sponsor).
- Acknowledgement in the Nuclear Future as part of the Oxford 2017 Dinner article.

PRICE: £500 (inclusive of VAT)

Sponsor A: Pre-dinner Drinks (Exclusive)

- Acknowledgement from the Chairman during the dinner and on the table plan.
- Company logo to appear at the pre-dinner reception (banner to be provided by the sponsor).
- Acknowledgement in the Nuclear Future as part of the Oxford 2017 Dinner article.

PRICE: £300 (inclusive of VAT)

Sponsor B: Dinner Menus (Two available)

- Acknowledgement from the Chairman during the dinner and on the table plan.
- Company logo to appear prominently (80mm max x 80mm max) on the dinner menus
- Acknowledgement in the Nuclear Future as part of the Oxford 2017 Dinner article.

PRICE: £100 (incl. of VAT) or £200 (Incl. VAT) for exclusive sponsorship

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The Nuclear Institute Central England Branch **Annual Dinner 2017**

Registration

Please complete in BLOCK CAPITALS. One form per person.
Registration will be confirmed only on receipt of full payment.
Payments must be received prior to the dinner.

Title: Mr ☐ Mrs ☐ Miss ☐ other _____

Name _____

Job Title _____

Organisation/Company _____

Address _____

Town/City _____

Postcode _____

Country _____

Telephone _____

Email _____

Special requirements (dietary* or access)

*Special dietary requirements to be given at least one week prior to the date of the dinner

How did you hear about this event?

Direct Mail/Email ☐ YGN Website ☐ NI Website ☐

Colleague ☐ Other ☐

Fees and Charges

Please complete the appropriate box/boxes
(1 table = 10 delegates)

Prices:	FEE	VAT	TOTAL	QTY
NI Member	£62.50	£12.50	£75.00	<input type="checkbox"/>
NI Corporate Member*	£67.00	£13.00	£80.00	<input type="checkbox"/>
NI YGN Member	£55.00	£11.00	£66.00	<input type="checkbox"/>
Non-Member (Standard)	£70.00	£14.00	£84.00	<input type="checkbox"/>
Sponsorship Package "Major"	£416.67	£83.33	£500.00	<input type="checkbox"/>
Sponsorship Package "A"	£250.00	£50.00	£300.00	<input type="checkbox"/>
Sponsorship Package "B"	£83.33	£16.67	£100.00	<input type="checkbox"/>

* Rate applies to employees of
NI Company Members, Partner
Companies and Company
Membership Schemes who are not
currently individual members of the NI

Grand Total

Payment details

Please indicate method of payment:

Cheque ☐ Credit Card ☐ BACS Invoice ☐ (SEE BELOW)

Cheques

N.B: Cheques should be in Sterling and made payable to: 'N.I. Enterprises Ltd.'
*Please note overseas delegates may pay only by credit card, BACS or banker's draft. A copy of the draft must accompany this form. It is the delegate's responsibility to pay bank charges.

Credit Card

Please charge £_____ to my ☐ Mastercard ☐ Visa

N.B Diners Club and AMEX are NOT accepted

A VAT receipt will be issued upon card authorisation

Card number: _____

Valid from: ____ / ____ Expiry date: ____ / ____

Name and address at which the card is registered:

Postcode _____

Telephone _____

Signature _____

Authorisation code (office use only) _____

Obtained by _____

BACS Transfers

BACS Transfers can be made to: N.I. Enterprises Ltd, Natwest Bank
Sort code: 60-40-05 Account No: 3221 7722
IBAN No: GB32NWBK60400532217722

INVOICE DETAILS (UK DELEGATES ONLY)

Delegates wishing to be invoiced must provide an order number.
If your company does not use order numbers please enclose a formal request for invoicing on your company's letterhead.

Order Number: _____

Contact Name: _____

Address: _____

Postcode: _____

Telephone: _____ Fax: _____

Contact Email: _____

Invoices are payable on receipt and no alterations to these terms will be accepted.

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Terms and Conditions

Please read the information listed below as each booking is subject to the NI's standard terms and conditions:

Conditions of booking

N.I. Enterprises Ltd is a commercial division of the Nuclear Institute. It is a company limited by guarantee registered in England No. 6769477 registered office: CK International House, 1-6 Yarmouth Place, Mayfair, London, W1J 7BU.

By completing and submitting to us your booking request, you are confirming your agreement to these terms & conditions. For the purposes of clarification, the contracting parties shall be N.I. Enterprises Ltd (as the provider of conference/seminar) and either you or your employing organisation (as the recipient of the services).

Completed application forms should be returned to the address above, along with the correct payment. Bookings for our events can also be made via email or through our website. We prefer payment by credit or debit card at time of booking. In case this is not possible

for you, we are happy to arrange an invoice. Please do note that invoices are payable within 21 days from date of invoice, and all payments for events must be received prior to the event or we reserve the right to refuse entry. In case you register at short notice (less than 21 days in advance), we will require payment by credit or debit card only to secure your place.

Attendance at the event will only be confirmed on receipt of the full balance.

Cancellation, postponement and substitution policy

Cancellations of all events, as well as any other changes that affect the participant's attendance, should be received in writing, preferably via email to events@nuclearinst.com. For a refund (minus £30 + VAT admin charge), cancellations must be received at least 30 days prior to the event. Replacement delegates are welcome at any time.

N.I. Enterprises Ltd reserves the right to cancel any event. In this case, the full fee will be refunded. In the event that N.I. Enterprises

Ltd postpones an event for any reason and the delegate is unable or unwilling to attend on the rescheduled date, you will receive a full refund of the fee paid. The N.I. Enterprises Ltd is not responsible for any loss or damage as a result of a substitution, alteration or cancellation/postponement of an event.

Please note that while speakers and topics were confirmed at the time of publishing, circumstances beyond the control of the organisers may necessitate substitutions, alterations or cancellations of the speakers and/or topics. As such, the N.I. Enterprises Ltd reserves the right to alter or modify the advertised speakers and/or topics if necessary without any liability to you whatsoever. Any substitutions or alterations will be updated on our web page as soon as possible.

Liability

The organisers do not accept liability for any injuries or losses of any nature incurred by delegates and/or accompanying persons, nor for loss or damage to their luggage and/or personal belongings.